

Minutes of the Shawnigan Cobble Hill Farmers Institute Directors Meeting held on Monday, February 15, 2021 at 7 p.m. via Zoom.

Those present: Roger Painter - President, Robin Brett - Treasurer, Brenda Burch, Russell Dann, Blair Herbert, Lynne Pohynayko, Jane Shaw and Gerry Giles - Secretary.

Moved Jayne Shaw
Second Blair Herbert
the agenda be accepted as distributed. MOTION CARRIED

Moved Lynne Pohynayko
Second Brenda Burch
the January 11, 2021 minutes be accepted as distributed. MOTION CARRIED

Business from the Director's Minutes:

- Constitution and Bylaw - on hold until we can meet
- Shaw service provisions - on hold until we host another live Fair
- Seedy Saturday - postings on Social Media only

President's Report - Roger reported he will top dress the fruit trees with bone meal once the snow goes back where it belongs. Also, he and June will work on planting the heather along the south side of the hall against the wall where the plants will receive sufficient sunshine.

Correspondence:

Moved Blair Herbert
Second Lynne Pohynayko
the February 5th 2021 letter from W.E. Dumont be received and filed. MOTION CARRIED

Treasurer's Report - Robin indicated the financial position of the Farmers Institute is reasonably good considering the lack of rentals. The few different activities we have held has made a difference so we are holding our own with expenses being kept to a minimum. The insurance is coming due and the expense for it will hopefully be covered by the CVRD grant. Blair asked about the "receivable" amount showing on the balance sheet and why that number is so high. After an explanation, it was

Moved Lynne Pohynayko
Second Russell Dann
the treasurer's report be accepted as presented. MOTION CARRIED

Secretary's Report - Gerry submitted a written report on the Red Cross Program. Over 8,900 meals have been provided since the program started and over 1290 volunteer hours have been donated to it. All things included, the cost per meal works out to approximately \$6.36. As Robin reported, our insurance forms have been completed and submitted. We will insured to October 31, 2021 and then renewed for a full year. This change was made to coincide with the CVRD grant. A written update was also provided on the Centennial Project. Gerry also reported she had filled out an application to Second Harvest for \$20,000 to continue to prepare meals as per the Red Cross program.

Moved Russell Dann
Second Jayne Shaw
the Second Harvest Funding Application for \$20,000 for a food service program be approved and submitted. MOTION CARRIED

Fundraising Committee - Fence Advertising - 3 signs are on order.

Rentals Report - Gerry - no gatherings in accordance with provincial health orders.

Maintenance Report - Youth Hall - kitchen and heat pump - it was reported the kitchen cabinets have been ordered and work on it should be finished, on budget, in March. The heat pump seems to be functioning better now the remote control has been removed from the building and the heat set at 70 degrees. We'll get a more accurate idea of how it is operating with the colder weather.

Social Media - Brenda provided an overview of a social media project to help celebrate the 100th Anniversary of the Cobble Hill Hall. This includes holding a contest similar to the virtual Fair photo contest last August. The categories could/should be serious but also fun. Organizations as diverse as the Rotary Club of South Cowichan, the Chinese community association, the Mill Bay Garden Club, 4-H, and others could be approached and encouraged to participate as well as launching a social media campaign.

Moved Lynne Pohynayko

Second Blair Herbert

a 'Centennial Celebration Contest' as outlined in the written report dated February 12, 2021 by Director Brenda Burch be approved. MOTION CARRIED

Volunteers for Centennial project: Brenda Burch, Gerry Giles, Roger Painter, Jayne Shaw, Robin Brett, Russell Dann and Lynne Pohynayko.

New Business:

Moved Jayne Shaw

Second Lynne Pohynayko

the 112th Cobble Hill Fair be held virtually with some additional physical activities if and where possible. MOTION CARRIED

It was agreed different ideas need to be considered and a Fair committee was formed comprised of Bair Herbert, Gerry Giles, Brenda Burch, Jayne Shaw and Robin Brett.

The topic of supplying pot pie as a fundraising activity for the Farmers Institute was discussed in broad terms. There was a general agreement to develop plans and proceed with this as an activity.

Next meeting Monday, March 15, 2021

Moved by Russell Dann the meeting adjourn at 8:25 p.m.

Submitted by,



Gerry Giles
Secretary