

Minutes of the Farmers Institute Directors meeting held at 7 p.m. on Monday, January 17th 2022 via Zoom.

Those present: Roger Painter - President, Roy Davies - Vice President, Robin Brett - Treasurer, Bill Wikkerink, Russell Dann, Brenda Burch, Blair Herbert and Gerry Giles - Secretary.

Regrets: Jayne Shaw and Gord Dickenson.

President Roger Painter called the meeting to order at 7:01 p.m.

Moved Robin Brett
Second Blair Herbert
the agenda be accepted with the addition of painting to bar area, the handicapped washroom and possibly the dining room. MOTION CARRIED

Moved Blair Herbert
Second Brenda Burch
the November 15, 2021 minutes be accepted as presented. MOTION CARRIED

Business from the Director's Minutes:

- Constitution and Bylaw update - committee appointed no action taken - we need a Chair appointed so a meeting can be called. The Constitution and bylaws are to be sent Robin, Russell and Roger with link to the *Farmers and Women's Institute Act* along with the *Farmers and Women's Institute Act Regulations*. The Board was reminded our Society is not incorporated under the *Society Act* therefore that act does not pertain to our organization.
- Septic System Pump Out - Robin to schedule

President's Report - Roger reported on two items worked on during the holidays. He indicated both he and Jim Southwell took care of halls checking on freezers, heat, water along with the Youth Hall heat pump. They kept the entry ways to the Cobble Hill Hall flagged off to keep people off of stairways due to the snow and ice buildup, which presented a hazard. He also said there is a problem with a few people wanting to do wheelies in parking lot, which shoots rocks up against siding and covers the pathway to the basement and handicap ramp. We need to resolve this issue while also keeping parking in mind. He has spoken Emcon who might have some cement blocks we could borrow to try to restrict this activity. Our appreciation goes to Jim for his ongoing support with the building and grounds.

Correspondence: -

- December 1, 2021 email from the Covid Tourism the Recovery program advising that our TACS grant application had been successful and the Cobble Hill Fair has been awarded \$5,385. This amount is to be spent on the Fair only.
- 2022 BC Property Assessment Notices were sent to the directors

Treasurer's Report - Robin provided the Financial Statements and reported that as usual for this time of year, our Current Earnings are in a minus balance but overall, we are doing well.

We normally have fewer rentals in December, and this year was no exception. We also had no meat pie income during December because we took that time to make and donate meat pies to the CMS Food Bank.

We paid our yearly insurance invoice, and you will note the decrease in the Insurance Reserve that covered that payment. We have now managed to get the main part of our insurance costs moved to October to coordinate with the CVRD grant.

Moved Brenda Burch
Second Bill Wikkerink

the Treasurer's report be accepted as presented.

MOTION CARRIED

Secretary's Report - Gerry provided an update on the Centennial Project by indicating that after considerable delay all seven of the lots upon which the Cobble Hill Hall is located are now registered in the Institute's legal name.

A preliminary survey has been undertaken in order to consolidate the property, which will simplify the process of applying for a building permit. If the property is not consolidated then a Development Variance Permit would be required in addition to a building permit when a lot line is broached. In the case of the proposed storage room, addition we would be required to apply for 2 DVPs (lots 3 &5) along with the building permit adding a 3 to 4 month delay onto the application process.

The preliminary survey of the FI property found the steps of the Hall along with part of the porch and the overhang and part of the retaining wall encroach on the Watson Avenue road right of way, and the MoTI pavement encroaches on our property on the north east corner at the Watson/Fisher intersection. This means the property can only be consolidated after some form of agreement is reach with MoTI. After discussions, it seems the most reasonable way to resolve this issue is to have MoTI issue an Encroachment Permit to the FI to legitimize its encroachment onto Watson Avenue and then for the FI to deed that portion of the property that MoTI encroaches onto the FI property over to MoTI when the FI consolidates its property.

The paved area of the Fisher/Watson intersection should not interfere with our fence line. If the FI agrees to this we are giving up property we never knew belonged to us in exchange for not having to remove part of our steps, porch and overhang.

Moved Robin Brett
Second Brenda Burch

the secretary be authorized to negotiate an agreement for the appropriate signatures to resolve the encroachment issues pertaining to the MoTI and SCHFIAS lands.

MOTION CARRIED

Moved Russell Dann
Second Robin Brett

the building permit for the storage room addition be applied for immediately upon completion of the property consolidation.

MOTION CARRIED

A discussion was held on whether or not to rent out the Farmers Institute picnic tables for public us and after due consideration it was decided not to rent of these units.

Rentals Report - Gerry - All rentals were canceled in January due to the snow and freezing rain, which presented hazardous conditions on all hall access. She indicated she had been approached by the CVRD regarding the use of the Youth Hall for a family of three who were dislocated due to a fire. This was an emergency situation and the CVRD would cover all costs including rent, damage, cleaning and insurance. After discussion, it was

Moved Roy Davies

Second Robin Brett

The Farmers Institute facilities be placed on the list of CVRD Emergency Shelters for use in the event of fires or natural disasters. MOTION CARRIED

Maintenance Report -

Youth Hall Heat Pump - the remote control mechanism has been disconnected from the unit and this seems to have resolve the freezing up issue. The heat pump is now running at 60 degrees and operating normally. It will continue to be monitored.

Dining hall storage area expansion - the storage area at the west end of the dining hall will be expanded to permit all of the equipment to be locked up. This work will be undertaken by volunteers. A set of mounted double doors complete with hardware has been purchased and the works will proceed as soon as a work party can be arranged.

Moved Robin Brett

Second Bill Wikkerink

the directors reports be accepted as presented.

MOTION CARRIED

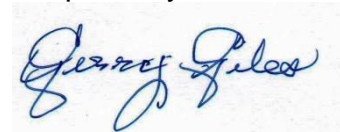
New Business

- Seedy Saturday - It was agreed this event would again be cancelled for 2022 due to rapid rise in Covid numbers on Vancouver Island
- April 17th Easter Egg Hunt - Gerry to ask the previous sponsors are they are prepared to sponsor the event again this year
- Saturday, July 16th Show & Shine - Chair George to Chair. It was agreed that Roger and Gerry would meet with George to work out the details of the event
- August 27th 113th Cobble Hill Fair - A decision regarding the Fair and what type will be held will be made at the February or March meeting
- Painting - Rotary has offered to hold a work party to paint the bar area, handicapped washroom and possibly dining hall. We purchase the paint and a lighter colour will be selected.

Next Directors meeting to be held on February 21st 2022.

There being no further business, Blair Herbert moved the meeting adjourn at 8:46 p.m.

Respectfully submitted,



Gerry Giles

Secretary