

Minutes of the Farmers Institute Directors Meeting held on Monday, May 16, 2022 at 7 p.m. in the Youth Hall located at 3565 Watson Avenue.

Those present: Roger Painter - President, Roy Davies - Vice President, Robin Brett - Treasurer, Brenda Burch, Blair Herbert, Jayne Shaw, Nellie Poelman and Gerry Giles - Secretary.

The president called the meeting to order at 7:01 and the agenda was accepted by consensus.

Moved Robin Brett
Second Blair Herbert
the April 18, 2022 minutes be accepted as distributed. MOTION CARRIED

Business from the Director's Minutes: The following items need attention

- Septic System Pump Out - Robin to schedule
- Constitution and Bylaws - Committee need to meet to review the changes recommended at the general membership meeting as noted in the March 28th membership minutes - Russell Dann
- Janitor's replacement - Robin/Gerry

President's Report - Roger reported he had arranged for the gas line to be moved to prepare for the addition to the building. The outside electrical outlet has also been moved from that location. Brenda Burch, Dave and Linda Bilkoski, George Baird, Gerry Giles and he had attended an event at Great Greens on Saturday to showcase the Farmers Institute. His appreciation goes to those people. A grounds Clean Up will be held Sunday, May 22 with SC Rotary members. The emergency lights along with the florescent tube lighting in the kitchen and dining room in the main Hall have been replaced. Cost for this work was less than \$1,000 in equipment fees plus 20 pot pies.

Treasurer's Report - Robin said in reviewing our Financial Statement, the one thing of note is the minus \$4,856.10 in Current Earnings. When we look at the Income Statement we see where this deficit originates.

We made a profit in the catering program. The Centennial Program has a shortfall of \$11,187.85 but that is just for this fiscal year. In the prior fiscal year that program made over \$40,000 with no expenses and this year the expenses have begun. We've paid out \$21,500 in contractors fees which was part of our commitment to get the \$10,000 grant for the period ending March 31, 2022. The Cobble Hill Fair is showing a shortfall of \$3,599.61 because we have now started ramping up for the 2022 Fair and had to pay for fencing and toilet rentals to secure them for fair day, plus we had to pay \$500 to St. John Ambulance to secure their booking. In Hall and Grounds, we have a shortfall of \$4,203.89 largely because by April 30th rentals had only just begun to return to the halls. The Institute portion shows a \$13,059.48 shortfall and will continue to show a shortfall until the end of September when we get the CVRD grant.

One place we have been making money is the meat pie program which shows a profit of \$21,184.23 for the first 6 months of this fiscal year. The Show and Shine Car Show has a shortfall of \$511.62 largely because of paying to secure the presence of St. John

Ambulance for that date. The Cobble Hill Fair Entertainment Fund has \$5,385.00 because we received that grant and have not yet had to pay out any expenses.

Robin also provided an update on the Finance Committee meeting. She first reported on the need to explore proper WiFi connection and Square technology for the Farmers Institute's use and to use at the gates at the Fair. It was agreed further information along with costing is needed before a decision can be made on this item. Also discussed by the Finance Committee and the Board was the need to improve the Horse Field. It was agreed the Marpole Transport invoice would be looked at to see how much sawdust was delivered to the field and then we would proceed to get quotes from there.

Moved Roy Davies
Second Brenda Burch

the treasurer's report be accepted as presented.

MOTION CARRIED

Rentals Report - A Rental Rate Comparison sheet was distributed with the agenda and reviewed by Gerry. Used for comparisons were The Hub, Kerry Park, the Mill Bay Community League Hall and the Shawnigan Lake Community Centre. A comparison with our neighbouring facilities revealed our rental rates are higher than The Hub and Kerry Park and slightly lower than the Mill Bay Community League Hall and the Shawnigan Lake Community Centre. The recommendation is to leave the rates where they are for this year as we have just added GST to our rental rates. Gerry also reported rentals are returning to near normal.

Moved Nellie Poelman
Second Jayne Shaw

the rental rates remain the same for the 2022 year.

MOTION CARRIED

Fair Report - Blair provided a brief report on the progress being made on Fair planning.

New Business:

Brenda provided an update on her Social Media Report which had been distributed to the Board with the agenda.

Moved Blair Herbert
Second Brenda Burch

all directors reports be accepted as presented.

MOTION CARRIED

Next meeting - Monday, June 20th 2022

There being no further business Jayne Shaw moved the meeting adjourn at 8:20 p.m.

Submitted by,



Gerry Giles, Secretary