

Minutes of the Farmers Institute Directors Meeting held on Monday, April 17, 2023 at 7 p.m. in the Youth Hall located at 3565 Watson Avenue.

Those present: Roger Painter - President, Roy Davies - Vice President, Robin Brett - Treasurer, Russell Dann, Dave Bilkoski, George Baird, **Jayne Shaw (as corrected at the May 22, 2023 Directors meeting)** and Gerry Giles - Secretary.

Apologies - Lynne Pohynayko

The meeting was called to order at 7:04 by the president.

Motion	
the agenda be accepted as circulated	CARRIED

Motion	
the March 20, 2023 minutes be adopted as circulated	CARRIED

There was no business arising from the March 20, 2023 director's minutes.

Correspondence - from Turnham Woodland - Barristers & Solicitors was assigned to President Painter to follow up on.

President's Report - Roger reporter he has been following up with Telus regarding the problem with door access and with trying to understand our site coverage. South Island Mechanical has replaced the plate at the bottom of the freezer door and that should stop the air leakage from the walk-in freezer. The metal grill to protect the freezer compressor is being painted and once it is finished it will be installed. He reported he is in discussions with Shaw to better understand what service is currently being provided by them and once this is understood it will give him a better understanding on how to move forward with Teky. Finally, he and Jim are setting up a work party and a message will go out to members seeking help once a date is set.

Treasurer's Report - Robin reported the following: At the end of March 2023 we paid all bills pertaining to the new addition to the hall and we have filed the 3<sup>rd</sup> and final claim and are awaiting our final payment on the grant for that work. We knew when we started this building project that the grant money would cover \$77,818 of the anticipated \$126,538 budgeted costs and we were expected to cover the rest. I am pleased to report that we have been able to cover all the extra costs, despite going through a long period when construction costs were increasing dramatically because of supply issues due to Covid. Volunteers rallied to mix concrete and do hand pours for the foundation when concrete trucks were not available. Our contractor sought out alternative materials and ways of doing things to save money that actually increased the integrity of the building and added to the looks. In some cases he also worked with us on issues that increased costs, including changes to the plan which has resulted in an addition that looks like it has always been part of the building.

With the \$8552 balance remaining in the Centennial Fund and the money still to come from the Final Claim, I feel we have made it through this project with flying colours. Our thanks to our wonderful contractor, George Mairs, Lorrie Humphrey for their valuable input and hard work, and all the sub-contractors and volunteers who have assisted with this project. Throughout the period of construction we have also managed to set money aside for upcoming insurance costs and for the fair expenses that arise in advance of any fair income. This is essential because these yearly bills come up quickly and have to be paid up front and all at once.

The Balance Sheet shows we are holding a lot of deposits on upcoming events in Accounts Receivable, and that we have money hopefully coming back from GST now that the T2 has been filed. The Income Statement shows we are in a minus position which is largely due to timing. The Centennial Fund is awaiting the 3<sup>rd</sup> claim money which we will likely receive in April. The Institute portion is awaiting the CVRD grant (expected in September) and Catering has most of the items purchased on sale for an event that takes place in May.

Money is starting to come in for the 2023 Cobble Hill Fair and the rental calendar is filling up helping to offset the continuing repairs and maintenance of the halls and grounds, the largest of which was \$5710 for refinishing the wood floor in the Main Hall and approximately \$3400 on racks and shelving for the new walk in freezer.

Seedy Saturday had less vendors than in the past which was expected after a 2 year hiatus, but still made a profit of \$814.12. Thanks to the many volunteers who helped make it a success.

Once again, thanks also needs to go to the volunteers who take part in the meat pie program who continue to work hard to make and sell the meat pies.

Motion

the treasurer's report be accepted as presented.

CARRIED

Secretary's Report - Gerry - reported on the need for volunteers for the May 13th Vintage Car Club of Canada event, which includes serving approximately 190 luncheon meals in the hall including volunteers.

A Fair report was given by Roger and the minutes of the April meeting were attached to the agenda and distributed for information purposes only.

Rentals Report - Rental Calendar April & May were distributed for information only.

Maintenance Report - covered under the president's report

New Business

- Website Maintenance and upgrades are currently being done by Gerry in her spare time. She feels she can update the sites with information and keep the information on the sites current but she is having difficulty keeping the maintained and site upgrades up to date. Paul Mycroft has packages available that would ensure the

health of the sites and ensure the sites are maintained. Gerry would continue to update the sites with information as needed and keep the information on the sites up to date.

Motion

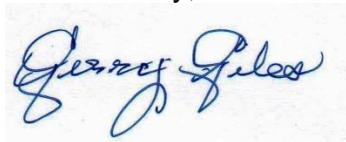
Paul Mycroft be retained to maintain both the Farmers Institute and the Cobble Hill Fair websites. CARRIED

- District A representative - should a representative be sent to District A? No representative from the Shawnigan Cobble Hill Farmers Institute and Agricultural Society was appointed.
- Dog Club's request for a key to the Stu Armour Hall was discussed. After considerable discussion it was decided the Board would remain with its current policy of not issuing keys to renters as per our insurer's stipulation.

Next meeting - Directors Meeting May 22, 2023

There being no further business the meeting adjourned at 8:02 p.m.

Submitted by,



Gerry Giles  
Secretary