

Board of Directors Meeting Minutes

Organization: Shawnigan Cobble Hill Farmers Institute and Agricultural Society

Date: February 16, 2026

Time: 7:PM

Location: Cobble Hill Youth Hall

Present: Roy Davies, Betsy Burr, Gerry Giles, Sonja Clarke, George Baird, Guy Kendall, Kathy Pringle, Ann Baty, Roger Painter

Regrets: Dee Nelson, Bill Wikkerink, Scott Robertson, Jean Zucht, Anna Bonney

Guests:

1. Call to Order

The meeting was called to order at 7:05PM by the Chair.

2. Approval of Agenda

Motion: To approve the agenda as presented

Moved by: Sonja Clarke

Seconded by: Betsy Burr

Carried

3. Approval of Previous Minutes

Motion: To Approve the Minutes as amended

Moved by: Gerry Giles

Seconded by: Kathy Pringle

Carried.

Amendment changed a question by Gerry Giles that "Gerry "asked" if the annual Report to the Director of Farmers Institute had been submitted rather than Gerry "confirmed".

4. Reports

President's Report – Roy

Summary / Notes:

1. President Roy updated all that the universal exit code for all Alarmed Buildings being used for years would be discontinued as of March 1, 2026 by Thorn Security.
2. A regular attendee with the Senior Lunch Program approached Roy, offering to help make repairs to the main Hall parking lot. He has a trucking firm. Roy and he will work on the details with a target for completion in the Spring.

3. President Roy approached Brian Farquar with the CVRD regarding the new Stage. Plans call for the groundbreaking to be done in March with completion in June. The need for fundraising for the Stage will now be done using Gas Tax money so fundraising is not needed. However, the opportunity to raise funds for other related costs may happen and we will continue to be involved. We will work in cooperation with the Cobble Hill Events Society.

Treasurer / Financial Report – Sonja

Sonja gave a breakdown of the major revenues and expenses for the past month.

Total Revenues \$2,500.00

Total Expenses \$4,665.12.

Net \$-

Committee Reports

- Rentals – Ann: Ann Sent out a report. No questions.

4. - Maintenance – Guy:
 1. Following the incident where an attendee to the Seniors Lunch Program fell while leaving the event on February, Guy and All Baty inspected the location on the stairs the next day to ensure that the stairs were safe for use. It was determined that they do meet code and are in good condition for public usage. Guy also inspected the Ramps on the Main Hall and replace some of the Skid Strips
 2. We are completing a schedule of annual maintenance and inspections for Heating systems, Gutter Cleaning, Fire extinguishers, ducting, etc for our Rental buildings to make sure that they are kept up to standard.
 3. The leftover wood and sawdust from the Halloween bonfire have been removed.
 4. Waste Connections has replaced the lock on the garbage bin with new lock with a longer shaft. Keys have been distributed.
 5. The flange for the toilet in the Youth Hall needed reseeding. Hawkes Plumbing came in last week to complete the repairs.
 6. The carpets going into the main Hall have now been cleaned of the excess needles that have been gathering. These will be pressure washed in the Spring.

Seniors Lunch – Ann Sent out a report. No questions:

1. Gerry also pointed out that the attendance at Seniors Lunch continues to be strong and is usually sold out.
2. She also gave the meeting a report on the lady that fell on the stairs. She is very stiff and sore but is mobile and recovering and will likely be coming back to the next Seniors Luch.
3. Gerry will be purchasing a proper blanket for the First-Aid kit for use in any future need.
4. All building will now have First-Aid Kits installed.

- Seedy Saturday – Betsy:

1. As of February 16th, there are 18 vendors in the main hall as well as 1 table for the Farmers Institute. 3 vendors are in the Stu Armour Hall and 5 outside plus 2 that are operating from their truck with a tent. We're slowly filling up.
2. Food for the main hall has been put out as a proposal to the Lions Club with no response yet.
3. Tamara Dinter will be giving a talk in the Youth Hall on Soils and soils usage.

- Social Media – Scott: Scott was unable to attend, but it was noted that he and his wife have been busy posting on Social Media about the Seedy Saturday.

- Show 'n Shine – George: This year's event will be on Saturday July 18, 2026 with future events being July 17th for 2027 and July 15th for 2028. Booking is done to secure advanced dates so Hall Rentals for weddings can be planned.

- Fair – Roger: The Fair Board held its first meeting on Monday February 9. They reviewed last year's post fair notes and discussed possible changes. Plans are already underway on a number of areas. The budget was reviewed as well. All senior volunteer positions have been filled, with the exception of Hall Convenor, Parade and Opening Ceremony coordinator, and Volunteer coordinator. It was noted that the Fair Board members are specialists in their roles for the Fair and that it's important to have a more formal structure drawn up for the Board. Roger will work with Chand Edwards to draw up the necessary structure.

Motion: That all reports be accepted as presented.

Moved by: Gerry Giles

Seconded by: Kathy Pringle

Carried Approved.

5. Old Business

- Claudia McLeod, a long term and Life-time member of the Farmers Institute have recently passed away. She and her husband John were the mainstay of our volunteers for many years. Flowers were purchased by the Institute and sent to her family.

6. New Business

- None.

7. Other Business

- Gerry pointed out that in the past the Institute held membership meetings at least three times during the year. These events were usually meeting where speakers would be brought in on interesting topics. Last year there weren't any. Roger will contact Dean Kwasny, Mill Bay Fire Chief would be willing to be the speaker for a meeting sometime in April.

- 8. Next Meeting

Date / Time / Location: March 16, 2026 at 7:00PM on the Youth Hall.

9. Adjournment

The meeting was adjourned at _____.

Motion:

Moved by: Guy Kendall.

Secretary